

## Supervision agreement

This supervision agreement is closed between the PhD candidate:

\_\_\_\_\_

the Dissertation-Supervising Committee (main supervisor and if required further supervisors)

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\_\_\_\_\_

and QUEST Leibniz Research School.

1. In the framework of QUEST Leibniz Research School of Leibniz Universität Hannover at the Institute of \_\_\_\_\_, a dissertation shall be completed on the working topic:

\_\_\_\_\_

The project has been accepted by the Dissertation Supervising Committee. The current version of the regulations for the PhD (Gemeinsame Ordnung für die Promotion zur Doktorin der Naturwissenschaften oder zum Doktor der Naturwissenschaften (Dr. rer. Nat.) an der Gottfried Wilhelm Leibniz Universität Hannover) is the basis for the supervision-relationship<sup>1</sup>.

2. The duration of the doctoral thesis is planned from \_\_\_\_\_ to \_\_\_\_\_. A period of 3 years should be aimed for.

3. The work schedule and timetable set out in the attachment outline the project. This has been considered realistic by the supervision team. The schedule is regularly updated during the PhD phase.

4. It is agreed to conduct detailed discussions on the status and conception of the work at regular intervals of at least 12 months.

5. The doctoral candidate and the supervisor commit themselves to comply with the rules of good scientific practice in the currently valid version <sup>2</sup>.

<sup>1</sup> <https://www.quest-lfs.uni-hannover.de/promotion.html>

<sup>2</sup> <http://www.uni-hannover.de/de/universitaet/ziele/wissen-praxis/>

6. The doctoral candidate and supervisor that the candidate is to participate in at least three PhD-supportive studies, such as seminars / colloquia / further training courses, including a seminar on the "safeguarding of good scientific practice".

7. The dissemination of academic key competences and a professional orientation is welcomed and supported by QUEST Leibniz Research School. The supervisor and the QUEST office, in its function as a Dean's office, especially support the self-efforts of the doctoral students, for example through counseling, dissemination of information, mediation of contacts, and recommendations. In addition, the QUEST Leibniz Research School provide information on the opportunities for further qualification, especially in the fields of academic key competencies and a professional orientation, as offered by Leibniz Universität Hannover.

8. The above-mentioned institute provides the necessary resources for the project to be carried out, provided appropriate progress has been made.

9. In case the supervisor can no longer meet his or her obligations (relocation, illness, death), the QUEST Leibniz Research School will make sure that the PhD degree can be completed.

10. In the event of non-compliance with these obligations, the parties shall discuss the situation immediately in order to restore the fulfillment of the agreement. The Arbitration Center of the Graduate Academy (Schiedsstelle der Graduiertenakademie<sup>3</sup>) is available as a contact, which provides advice and assistance in case of conflicts.

11. In addition, the guidelines for good supervision of doctoral candidates of the Leibniz Universität<sup>4</sup> as well as the guidelines for quality assurance in the promotion of the Lower Saxony Ministry of Science and Culture (MWK) and the Landeshochschulkonferenz (LHK)<sup>5</sup> are valid as amended.

12. This supervision agreement is part of the admission to the doctoral examination procedure. A copy of the agreement and the attachments will be attached to the PhD record.

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Date, signature (PhD student)

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Date, signature (main supervisor)

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Date, signature (supervisor)

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Date, signature (Dean of QUEST-LFS or deputy dean)

Attachments:

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<sup>3</sup> <http://www.graduiertenakademie.uni-hannover.de/schiedsstellega.html>

<sup>4</sup> [http://www.graduiertenakademie.uni-hannover.de/fileadmin/graduiertenakademie/pdf/Druck\\_Leitlinien\\_Broschuere\\_A5\\_neu.pdf](http://www.graduiertenakademie.uni-hannover.de/fileadmin/graduiertenakademie/pdf/Druck_Leitlinien_Broschuere_A5_neu.pdf)

<sup>5</sup> [http://www.graduiertenakademie.uni-hannover.de/fileadmin/graduiertenakademie/pdf/Leitlinien\\_MWK\\_LHK.pdf](http://www.graduiertenakademie.uni-hannover.de/fileadmin/graduiertenakademie/pdf/Leitlinien_MWK_LHK.pdf)

- Working plan and schedule